



## KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

<b>COMMISSIONER COURT DATE: 6/13/2016</b> <b>OPEN SESSION</b>	
<b>SUBJECT</b>	Commissioners Court Meeting Minutes
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	County Clerk's Office Sally W. Peters, Deputy Clerk/Administrative Assistant
<b>PHONE # OR EXTENSION #</b>	830-249-9343, ext. 212
<b>TIME NEEDED FOR PRESENTATION</b>	1 minute
<b>WORDING OF AGENDA ITEM</b>	Consideration and action on approval of Minutes for May 23 and 24, 2016.
<b>REASON FOR AGENDA ITEM</b>	To approve the Minutes from the previous Commissioners Court meetings.
<b>IS THERE DOCUMENTATION</b>	After approval, the minutes will be posted on the County website.
<b>WHO WILL THIS AFFECT?</b>	The public
<b>ADDITIONAL INFORMATION</b>	None



## KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

**COMMISSIONER COURT DATE: 6/13/2016**  
**OPEN SESSION**

<b>SUBJECT</b>	FY2016 Budget Adjustments
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	County Auditor's Office Corinna Speer, County Auditor
<b>PHONE # OR EXTENSION #</b>	830-249-9343 Ext. # 240
<b>TIME NEEDED FOR PRESENTATION</b>	5 Minutes
<b>WORDING OF AGENDA ITEM</b>	Consideration and action on the approval of FY2016 Budget Adjustments.
<b>REASON FOR AGENDA ITEM</b>	To correctly allocate funds needed in the budget.
<b>IS THERE DOCUMENTATION</b>	Yes Financial Transparency Link / County Auditor Web Page
<b>WHO WILL THIS AFFECT?</b>	Department Heads requesting adjustments
<b>ADDITIONAL INFORMATION</b>	None

TO: KENDALL COUNTY COMMISSIONER'S COURT

FROM: COUNTY AUDITOR'S OFFICE

DATE: JUNE 13, 2016

THE FOLLOWING BUDGET ADJUSTMENTS HAVE BEEN REQUESTED BY VARIOUS COUNTY OFFICIALS AND CAN BE MADE THROUGH NORMAL BUDGET AMENDMENT PROCEDURES.

A BUDGET ADJUSTMENT IS NEEDED IN THE COUNTY JUDGE'S BUDGET FOR POSTAGE EXPENSES.

10-400-53110	POSTAGE	+	100
10-400-55510	DATA PROCESSING EQUIPMENT	-	100

A BUDGET ADJUSTMENT IS NEEDED IN THE VETERAN SERVICE'S BUDGET FOR MISCELLANEOUS EXPENSES.

10-405-53100	OFFICE SUPPLIES	+	300
10-405-53330	OPERATING	+	2,668
10-405-54260	MILEAGE	+	500
10-405-52020	GROUP INSURANCE	-	3,468

A BUDGET ADJUSTMENT IS NEEDED IN THE HUMAN RESOURCE'S BUDGET FOR CONFERENCE & TRAINING EXPENSES.

10-496-54270	CONFERENCE/TRAINING	+	1,000
10-496-52010	SOCIAL SECURITY TAXES	-	500
10-496-54050	MEDICAL-OTHER	-	500

A BUDGET ADJUSTMENT IS NEEDED IN THE COURTHOUSE AND RELATED BUILDING'S BUDGET FOR MISCELLANEOUS EXPENSES.

10-510-51151	MAINTENANCE ASSISTANT	+	11,772
10-510-52010	SOCIAL SECURITY TAXES	+	1,200
10-510-52020	GROUP INSURANCE	+	3,200
10-510-52030	RETIREMENT	+	1,000
10-510-52100	EMPLOYEE INSURANCE BENEFIT	+	800
10-510-54500	BUILDINGS - REPAIR & MAINT	+	3,300
10-510-55900	OTHER CAPITAL OUTLAY	+	1,200
10-401-56030	CONTINGENCIES - OTHER COMP	-	19,172
10-510-55300	MACHINERY & EQUIPMENT	-	3,300

A BUDGET ADJUSTMENT IS NEEDED IN THE RURAL FIRE DEPARTMENT'S BUDGET FOR UNIFORM EXPENSES.

10-545-53360	UNIFORMS	+	275
10-545-54540	VEHICLE - REPAIR & MAINT	-	275

TO: KENDALL COUNTY COMMISSIONER'S COURT

FROM: COUNTY AUDITOR'S OFFICE

DATE: JUNE 13, 2016

THE FOLLOWING BUDGET ADJUSTMENTS HAVE BEEN REQUESTED BY VARIOUS COUNTY OFFICIALS AND CAN BE MADE THROUGH NORMAL BUDGET AMENDMENT PROCEDURES.

A BUDGET ADJUSTMENT IS NEEDED IN THE CONSTABLE PRECINCT TWO'S BUDGET FOR VEHICLE REPAIR & MAINTENANCE EXPENSES.

10-552-54540	VEHICLE - REPAIR & MAINT	+	100
10-552-53300	FUEL & OIL	-	100

A BUDGET ADJUSTMENT IS NEEDED IN THE EXTENSION SERVICE'S BUDGET FOR MISCELLANEOUS EXPENSES.

10-665-53100	OFFICE SUPPLIES	+	400
10-665-53110	POSTAGE	+	100
10-665-53330	OPERATING	+	1,253
10-665-55510	DATA PROCESSING EQUIPMENT	-	1,753



## KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 6/13/2016  
OPEN SESSION

SUBJECT	Accounts Payable Claims
DEPARTMENT & PERSON MAKING REQUEST	Auditor's Office Corinna Speer, County Auditor
PHONE # OR EXTENSION #	830-249-9343 Ext. 240
TIME NEEDED FOR PRESENTATION	5 Minutes
WORDING OF AGENDA ITEM	Consideration and action on the approval of accounts payable claims for purchases, services and vendors.
REASON FOR AGENDA ITEM	To pay current accounts payable claims.
IS THERE DOCUMENTATION	Yes Financial Transparency Link / County Auditor Web Page
WHO WILL THIS AFFECT?	Departments that have AP claims
ADDITIONAL INFORMATION	None



## KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

**COMMISSIONER COURT DATE: 6/13/2016**

**OPEN SESSION**

<b>SUBJECT</b>	Sales Tax Report
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	Treasurer's office Sheryl D'Spain
<b>PHONE # OR EXTENSION #</b>	830-249-9343 ext. 220
<b>TIME NEEDED FOR PRESENTATION</b>	2 minutes
<b>WORDING OF AGENDA ITEM</b>	Presentation of Sales Tax report
<b>REASON FOR AGENDA ITEM</b>	To report on the portion of sales tax reimbursed from the State Comptroller's office.
<b>IS THERE DOCUMENTATION</b>	Yes, the report is on the County Website under departments, County Treasurer
<b>WHO WILL THIS AFFECT?</b>	Countywide
<b>ADDITIONAL INFORMATION</b>	None



**Sheryl D'Spain**

Kendall County Treasurer

201 E. San Antonio, Suite 302 • Boerne, TX. 78006

830-249-9343 ext. 220 • Fax 830-249-9340

sheryl.dspain@co.kendall.tx.us

June 13, 2016

TO: Honorable Darrel Lux, County Judge  
Honorable Mike Fincke, Commissioner, Pct. 1  
Honorable Richard Elkins, Commissioner, Pct. 2  
Honorable Tommy Pfeiffer, Commissioner, Pct. 3  
Honorable Chad Carpenter, Commissioner, Pct. 4

RE: Comparison report for the collection of sales tax in Kendall County

In May, Kendall County received collections of \$ 274,523.08 for the month of March 2016. This figure is up 5.40 % from March collections the previous year. Our year-to-date collections are \$ 1,283,406.73 an increase of 6.31 % from last year.

A handwritten signature in cursive script that reads "Sheryl D'Spain".

Sheryl D'Spain

Treasurer

# Sales Tax Report 2016

Sales tax collection for month	Month collection received	Sales Tax Collection 2015	Sales Tax Collection 2016	% change from 2015	% change from previous month collection	2015 sales tax collections Year to date	2016 sales tax collections year to date	% change from 2015
Nov 2015	JANUARY 2016	230,013.56	247,477.61	13.87%	8%	230,013.56	247,477.61	7.59%
Dec 2015	FEBRUARY 2016	303,520.45	316,384.47	4.23%	4%	533,534.01	563,862.08	5.68%
Jan 2016	MARCH 2016	209,022.49	232,802.00	11.37%	-26%	742,556.50	796,664.08	7.28%
Feb 2016	APRIL 2016	204,156.87	212,219.57	3.94%	-9%	946,713.37	1,008,883.65	6.56%
Mar 2016	MAY 2016	260,450.72	274,523.08	5.40%	59%	1,207,164.09	1,283,406.73	6.31%
Apr 2016	JUNE 2016	237,537.22				1,444,701.31		
May 2016	JULY 2016	222,656.12				1,667,357.43		
Jun 2016	AUGUST 2016	294,856.33				1,962,213.76		
Jul 2016	SEPTEMBER 2016	248,143.45				2,210,357.21		
Aug 2016	OCTOBER 2016	218,160.02				2,428,517.23		
Sep 2016	NOVEMBER 2016	239,871.97				2,668,389.20		
Oct 2016	DECEMBER 2016	253,467.97				2,921,857.17		

## Total Sales Tax Revenue in Previous Years

2015 \$2,921,857.17

2014 \$2,771,178.56

2013 \$2,476,461.25

2012 \$2,309,641.11

\*\*covering payments from Nov 2015-Oct 2016





## KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

**COMMISSIONER COURT DATE: 6/13/2016**

**OPEN SESSION**

<b>SUBJECT</b>	Cash Summary March 2016
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	Sheryl D'Spain Treasurer
<b>PHONE # OR EXTENSION #</b>	830-249-9343 ext 220
<b>TIME NEEDED FOR PRESENTATION</b>	2 minutes
<b>WORDING OF AGENDA ITEM</b>	Discuss and approve cash summary for March 2016
<b>REASON FOR AGENDA ITEM</b>	This report is made in compliance with the provisions of Chapter 114.026 of the Local Government Code, which requires regular reporting of financial transactions for the County funds to the Commissioners Court.
<b>IS THERE DOCUMENTATION</b>	Yes, the report is on the County website under departments, County Treasurer once it is approved by Commissioners Court.
<b>WHO WILL THIS AFFECT?</b>	Countywide
<b>ADDITIONAL INFORMATION</b>	None

**KENDALL COUNTY SUMMARY OF CASH BALANCES**  
**MONTH ENDING March 31, 2016**

<b>Funds</b>	<b>Beg Balance</b>	<b>Receipts</b> (includes Journal Entries and Transfers In)	<b>Disbursements</b> (includes Journal Entries and Transfers Out)	<b>Ending Balance</b>
10-General Fund	\$ 702,709.04	\$ 717,260.18	\$ 1,764,919.80	\$ (344,950.58)
11-Road & Bridge	\$ 132,327.07	\$ 219,567.96	\$ 121,262.42	\$ 230,632.61
12-EMS Donations	\$ 20,636.25	\$ 2,250.00	\$ 279.92	\$ 22,606.33
13-Courthouse Security	\$ 132,140.29	\$ 2,037.38	\$ 121,257.15	\$ 12,920.52
14-Animal Facility Donations	\$ 15,564.18	\$ 522.48	\$ 125.39	\$ 15,961.27
15-Lateral Road & Bridge	\$ 155,802.60	\$ -	\$ -	\$ 155,802.60
16-Court Reporter Service	\$ 54,902.91	\$ 734.47	\$ 628.32	\$ 55,009.06
17-Attorney-Hot Check	\$ 22,413.58	\$ 511.08	\$ -	\$ 22,924.66
19-Records Mgmt (County Clerk)	\$ 383,949.83	\$ 8,126.70	\$ 360,154.21	\$ 31,922.32
20-Law Library	\$ 17,207.49	\$ 1,713.77	\$ 1,010.20	\$ 17,911.06
21-Justice Court Technology	\$ 11,328.15	\$ 1,198.07	\$ -	\$ 12,526.22
22-Justice Court Building Security	\$ 21,249.23	\$ 295.57	\$ -	\$ 21,544.80
23-County & District Technology	\$ 8,910.45	\$ 214.98	\$ -	\$ 9,125.43
24-Alternative Dispute Resolution	\$ 4,207.98	\$ 804.47	\$ -	\$ 5,012.45
25-District Clerk Records Mgmt	\$ 61,892.38	\$ 1,484.31	\$ -	\$ 63,376.69
26-County Clerk Rec. Archive Fund	\$ 185,020.62	\$ 7,830.00	\$ 160,718.56	\$ 32,132.06
27-Vital Statistics Records	\$ 1,243.00	\$ 32.00	\$ -	\$ 1,275.00
28-Pre-Trial Intervention	\$ 11,451.00	\$ 125.00	\$ -	\$ 11,576.00
29-LEOSE Training	\$ 45,014.38	\$ 2,658.30	\$ 877.88	\$ 46,794.80
33-Juv Probation-State Grant	\$ 5,724.73	\$ 34,443.00	\$ 13,376.52	\$ 26,791.21
34-Juv Probation Title IV E	\$ 82,896.30	\$ -	\$ 80,308.47	\$ 2,587.83
35-Juvenile Probation	\$ (39,879.50)	\$ 170.00	\$ 7,155.81	\$ (46,865.31)
41-MVDIT Interest	\$ 629.38	\$ -	\$ -	\$ 629.38
42-Election Services Contract Fund	\$ 13,873.06	\$ -	\$ 4,488.06	\$ 9,385.00
43-Fire Inspection & Permit Fund	\$ 1,791.50	\$ 35.00	\$ -	\$ 1,826.50
50-Crime Victims Grant	\$ (45,000.88)	\$ 23,040.41	\$ 18,602.46	\$ (40,562.93)
80-Tobacco Settlement	\$ 538.66	\$ -	\$ 7,425.04	\$ (6,886.38)
81-Historical Commission	\$ 11,616.85	\$ -	\$ -	\$ 11,616.85
84-Abandoned Vehicles	\$ 4,952.75	\$ -	\$ -	\$ 4,952.75
93-Texas State Fees	\$ 203,609.29	\$ 43,818.92	\$ 580.00	\$ 246,848.21

KENDALL COUNTY SUMMARY OF CASH BALANCES  
MONTH ENDING March 31, 2016

Funds	Beg Balance	Receipts (includes Journal Entries and Transfers In)	Disbursements (includes Journal Entries and Transfers Out)	Ending Balance
62-Series 2007 Lim. Tax Gen	\$ 25,909.14	\$ 2,892.72	\$ -	\$ 28,801.86
63-Series 2013 UnLimited Tax Road Bond	\$ 15,146.68	\$ 16,335.96	\$ -	\$ 31,482.64
64-Series 2014 Limited Tax Refunding	\$ 62,390.10	\$ 9,001.05	\$ -	\$ 71,391.15
71-Herff Road Project	\$ 169,022.97	\$ 450,001.42	\$ 419,696.72	\$ 199,327.67
85-Local S.O. Forfeiture	\$ 2,477.92	\$ 0.02	\$ -	\$ 2,477.94
87-Federal S.O. Forfeiture	\$ 201,887.83	\$ 0.37	\$ 190,104.16	\$ 11,784.04
90-Trust Account	\$ 527.95	\$ 40.03	\$ 40.00	\$ 527.98
96-Public Grants	\$ (2,946.15)	\$ 3,027.00	\$ -	\$ 80.85

Examined and Approved by Auditor's office

*Corinna Speer*

Date

*5/23/16*



**KENDALL COUNTY COMMISSIONERS COURT  
AGENDA REQUEST**

<b>COMMISSIONER COURT DATE: 6/13/2016 OPEN SESSION</b>	
<b>SUBJECT</b>	Investment Report 2nd Quarter FY 2016 (January, February & March 2016)
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	Sheryl D'Spain Treasurer
<b>PHONE # OR EXTENSION #</b>	830-249-9343 ext 220
<b>TIME NEEDED FOR PRESENTATION</b>	2 minutes
<b>WORDING OF AGENDA ITEM</b>	Discuss and approve Investment Report for 2nd Quarter FY 2016 (January, February & March 2016).
<b>REASON FOR AGENDA ITEM</b>	This report is made in compliance with the provisions of Chapter 2256 of the Local Government Code, the Public Funds Investment Act, which requires quarterly reporting of the investment transactions for County funds to the Commissioners Court.
<b>IS THERE DOCUMENTATION</b>	Yes, the report is located on the County website under departments, County Treasurer once approved by Commissioners Court.
<b>WHO WILL THIS AFFECT?</b>	Countywide
<b>ADDITIONAL INFORMATION</b>	None

Kendall County Investment Summary FY 2016

**INTEREST ON INVESTMENTS**

**2nd Qtr Jan-Mar FY 2016**

Total interest on Frost accounts	\$	67.65
Total interest on Logic Accounts	\$	26,889.04
Total interest on savings account	\$	149.19
Total interest on CD's	\$	2,548.18
<b>TOTAL INTEREST</b>	<b>\$</b>	<b>29,654.06</b>

**TOTAL INVESTMENTS at QTR END**

Total investments in Logic	\$	22,892,447.77
Total investment in Savings	\$	200,000.00
Total investment in CD's	\$	1,550,000.00
<b>TOTAL INVESTMENTS</b>	<b>\$</b>	<b>24,642,447.77</b>

Investment report examined and approved by the Auditor's office

*Corinna Speer*

Date:

*6-1-16*

Investment report prepared by the Treasurer

*Sheryl Brown*

Date:

*6-2-16*

## FROST BANK INTEREST FY 2016

2nd Qtr Jan-Mar FY 2016	Jan. Int	Feb. Int.	Mar. Int	Total Qtr Int Earned
	0.01%	0.01%	0.01%	
Account Name				
General (10)	\$13.50	\$26.22	\$12.81	\$52.53
Local (85)	\$0.02	\$0.02	\$0.02	\$0.06
Federal (87)	\$1.56	\$1.45	\$0.37	\$3.38
2007 Ltd Tax Ob Bond (62)	\$0.81	\$0.18	\$1.65	\$2.64
2013 Unlim Tax Rd Bond (63)	\$2.08	\$0.24	\$0.19	\$2.51
2014 Ltd Tax Ref Bond(64)	\$1.79	\$0.36	\$0.52	\$2.67
Herff Road Project (71)	\$1.21	\$1.20	\$1.42	\$3.83
Trust Account (90)	\$0.00	\$0.00	\$0.03	\$0.03
<b>Total</b>	<b>\$20.97</b>	<b>\$29.67</b>	<b>\$17.01</b>	<b>\$67.65</b>

## Logic FY 2016

2nd Quarter FY 2016 Jan-Mar	Beginning Balance	Jan. Int. .3922%	Feb. Int. .4823%	March Int. .5206%	Deposits	Withdrawals	Ending Qtr. Balance
General	\$20,110,571.35	\$6,698.05	\$7,460.05	\$8,677.27	\$500,000.00	\$1,000,000.00	\$19,633,406.72
Herff Road Project	\$1,271,016.53	\$374.22	\$336.25	\$253.16		\$900,000.00	\$371,980.16
Tobacco Settlement	\$61,722.57	\$20.56	\$23.65	\$27.33			\$61,794.11
2007 Lim Tax Obl	\$433,557.92	\$144.39	\$134.54	\$131.95	\$100,000.00	\$235,400.25	\$298,568.55
2013 Unlim Tax Rd Bd	\$330,251.47	\$109.98	\$73.64	\$0.26	\$300,000.00	\$630,000.00	\$435.35
2014 Lim Tax Ref Bond	\$503,096.01	\$167.54	\$105.03	\$58.71	\$260,000.00	\$630,625.25	\$132,802.04
Trust Account	\$1,480,368.38	\$493.06	\$567.43	\$655.03			\$1,482,083.90
Cty Clk Rec Arc	\$0.00	\$0.00	\$0.00	\$68.56	\$160,000.00		\$160,068.56
Federal SO Fort	\$0.00	\$0.00	\$0.00	\$68.17	\$190,000.00		\$190,068.17
Courthouse Sec	\$0.00	\$0.00	\$0.00	\$51.39	\$120,000.00		\$120,051.39
Road & Bridge	\$0.00	\$0.00	\$0.00	\$0.35	\$1,000.00		\$1,000.35
Cty Clk Recs Mgmt	\$0.00	\$0.00	\$0.00	\$154.21	\$360,000.00		\$360,154.21
Juv Prob Title IV	\$0.00	\$0.00	\$0.00	\$34.26	\$80,000.00		\$80,034.26
<b>TOTAL</b>	<b>\$24,190,584.23</b>	<b>\$8,007.80</b>	<b>\$8,700.59</b>	<b>\$10,180.65</b>	<b>\$2,071,000.00</b>	<b>3,396,025.50</b>	<b>\$22,892,447.77</b>

## INVESTMENTS FY 2016

2nd Qtr FY 2016 Jan-March	ACCT NUMBER	INTEREST RATE	BEG. BALANCE	Jan-Mar Int.	Deposit	ENDING BALANCE
Centennial(HCSB)	32535	0.30%	\$200,000.00	\$149.19		\$200,000.00
* Savings interest sent to the County						



## CD INVESTMENT LIST

BANK NAME	ACCT NUMBER	AMOUNT	MATURITY DATE	INTEREST PAID BACK TO COUNTY	INTEREST RATE
Bank of Sonora	51143	\$250,000.00	1/2/2017	Qtr	0.40%
Blanco	20521	\$250,000.00	1/4/2017	Qtr	0.45%
Blanco	20647	\$250,000.00	5/27/2017	Qtr	0.65%
Centennial Bank (HCSB)	46027	\$50,000.00	11/4/2016	Qtr	0.70%
Hondo	50946	\$250,000.00	1/5/2017	Qtr	0.80%
Randolph Brooks	143831	\$250,000.00	1/8/2017	Monthly	0.95%
Security Service	9080	\$250,000.00	1/19/2017	Monthly	0.70%

## CD Interest FY 2016

[illegible]



## KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 6/13/2016  
OPEN SESSION

SUBJECT	Burn Ban
DEPARTMENT & PERSON MAKING REQUEST	Darrel L. Lux, County Judge Jeffery Fincke, Fire Marshal
PHONE # OR EXTENSION #	830-249-9343, ext. 213
TIME NEEDED FOR PRESENTATION	3 minutes
WORDING OF AGENDA ITEM	Consideration and action on the burn ban (Authority Section 352.081, Local Government Code).
REASON FOR AGENDA ITEM	To determine whether or not there is a need for a ban on burning
IS THERE DOCUMENTATION	No
WHO WILL THIS AFFECT?	Countywide
ADDITIONAL INFORMATION	None



## KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

<b>COMMISSIONER COURT DATE: 6/13/2016</b> <b>OPEN SESSION</b>	
<b>SUBJECT</b>	Relocation of mailbox easement at 9 Spanish Pass Road
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	Chad Carpenter, Commissioner Pct 4
<b>PHONE # OR EXTENSION #</b>	830-249-9343
<b>TIME NEEDED FOR PRESENTATION</b>	3 minutes
<b>WORDING OF AGENDA ITEM</b>	Consideration and action on approving the relocation of the mailbox easement at 9 Spanish Pass Road with the same easement dimensions to the marked location further north on the property.
<b>REASON FOR AGENDA ITEM</b>	To improve the usability of the property at 9 Spanish Pass Road, the appearance of the entrance to the road, and to improve access to the mailbox cluster for the residents on Spanish Pass Road and the U.S. postal carriers.
<b>IS THERE DOCUMENTATION</b>	Yes
<b>WHO WILL THIS AFFECT?</b>	Residents with mailboxes on the easement at 9 Spanish Pass
<b>ADDITIONAL INFORMATION</b>	None



# SPANISH PASS ROAD

VARIABLE WIDTH ROW AS FND  
USED AND/OR MONUMENTED ON  
THE GROUND

*Proposed  
Same Size  
as Current  
Location.*

- EASEMENT & SETBACK NO**
- 1) SUBJECT TO TELEPHONE EASEMENT  
91, PAGE 323 DRKG AND VOLUME 1  
DRKG.
  - 2) SUBJECT TO PUBLIC STREET EASEMENT  
VOLUME 75, PAGE 464 DRKG AND  
PAGE 361 DRKG.

CALLED 8.943  
GILBERT GO  
VOLUME 445, PAG

CALLED 16.858 ACRES  
FRANK L. GARZA & MARY M. GARZA  
VOLUME 908, PAGE 580 KCOR

CALLED 0.861 ACRES  
FERRELL GAS, INC  
VOLUME 271, PAGE 242 KCOR  
VOLUME 271, PAGE 238 KCOR

CALLLED 1.730 ACRES  
UNIVERSAL, INC.  
TO  
FERRELL GAS, INC  
VOLUME 271, PAGE 244 KCOR  
12" OAK  
16" OAK 14" OAK

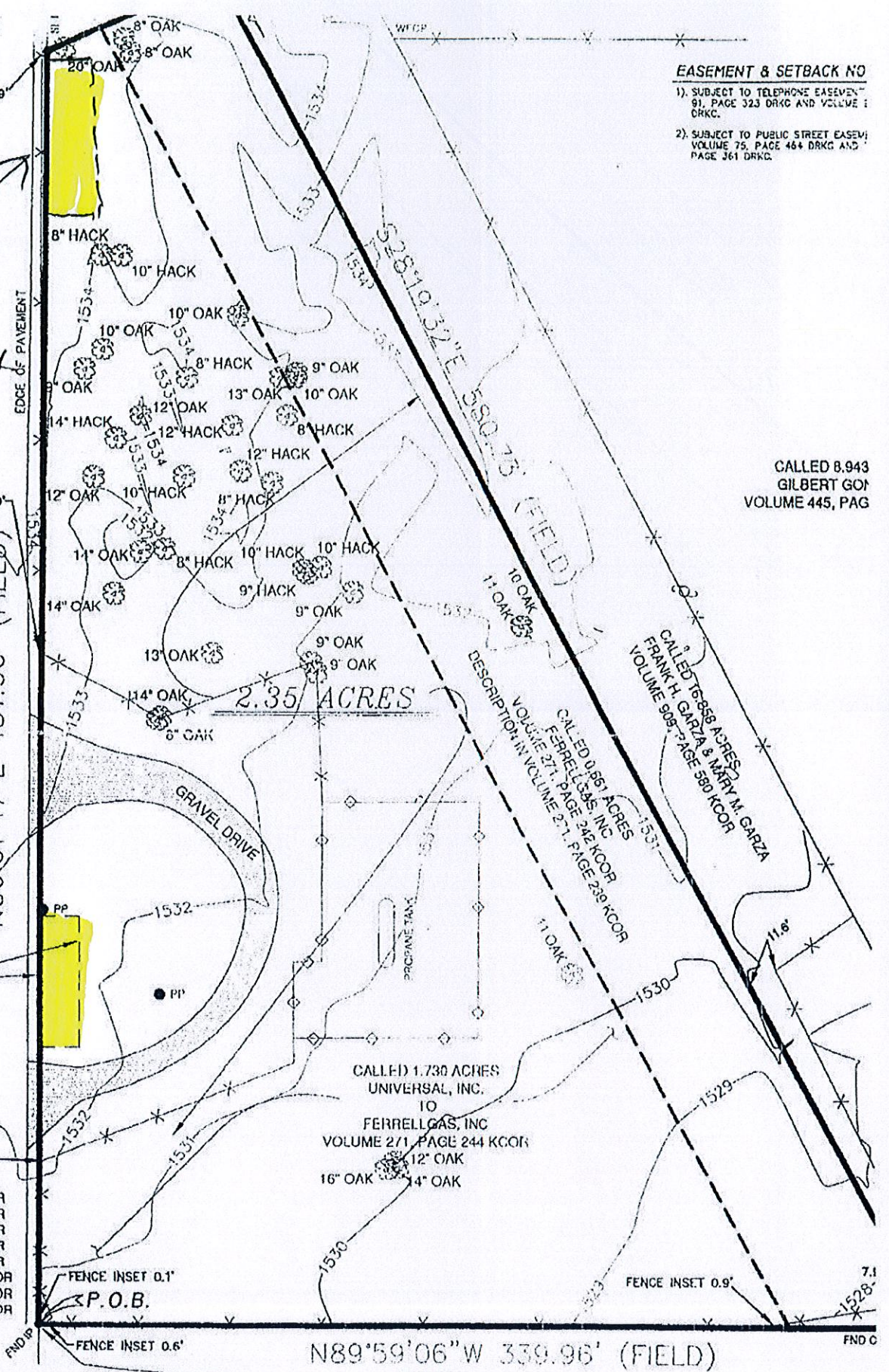
VOLUME 83, PAGE 532 KCOR  
VOLUME 75, PAGE 484 KCOR  
VOLUME 88, PAGE 381 KCOR  
VOLUME 91, PAGE 326 KCOR  
VOLUME 91, PAGE 323 KCOR  
VOLUME 815, PAGE 885 KCOR  
VOLUME 271, PAGE 239 KCOR  
VOLUME 271, PAGE 244 KCOR

FOR COMMUNITY  
CENTER  
15, PAGE 865 ORKC

TY

ESS: 9 SPANISH PASS ROAD  
KENDALL COUNTY, TEXAS

1 OF LAND COMPRISED OF A CALLED 1.730 ACRE TRACT, MORE OR LESS,  
LAS FLORES SURVEY NO. 174, ABSTRACT NO. 166, KENDALL COUNTY, TEXAS  
IN A DEED RECORDED IN VOLUME 271, PAGE 244 OF THE KENDALL COUNTY  
RECORDS AND A CALLED 0.861 ACRE TRACT IS DESCRIBED BY DEED RECORDED



N89°59'06"W 339.96' (FIELD)  
DIRECTIONAL CONTROL LINE

N69°53'47"





## KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

<b>COMMISSIONER COURT DATE: 6/13/2016</b> <b>OPEN SESSION</b>	
<b>SUBJECT</b>	Amending Plat Lot 113 & Part of 114 Town of Comfort
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	Development Management - Richard Tobolka
<b>PHONE # OR EXTENSION #</b>	830-249-9343 Ext. 250
<b>TIME NEEDED FOR PRESENTATION</b>	5 Minutes
<b>WORDING OF AGENDA ITEM</b>	Consideration and action on an Amending plat of all of Lot 113 and part of Lot 114 of Town of Comfort, Kendall County Texas in accordance to section 209 of the Kendall County Development Rules and Regulations. The purpose of the amending plat is to move a common lot line creating Lots 113A and 114A (Carolyn Lois Overstreet).
<b>REASON FOR AGENDA ITEM</b>	Amending Plat Lot 113 & part of Lot 114 Town of Comfort
<b>IS THERE DOCUMENTATION</b>	Yes
<b>WHO WILL THIS AFFECT?</b>	Pct #4
<b>ADDITIONAL INFORMATION</b>	None









## KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 6/13/2016  
OPEN SESSION

SUBJECT	Traffic Regulations
DEPARTMENT & PERSON MAKING REQUEST	Darrel L. Lux, County Judge
PHONE # OR EXTENSION #	830-249-9343, ext 213
TIME NEEDED FOR PRESENTATION	5 minutes
WORDING OF AGENDA ITEM	Consideration and action concerning scheduling a public hearing and publishing notice of the hearing pursuant to Transportation Code section 251.152 before the Court issues a traffic regulation or regulations.
REASON FOR AGENDA ITEM	Transportation Code section 251.152 provides that before the Commissioners Court issues a traffic regulation under the Code, the Court must hold a public hearing concerning the proposed regulation and publish notice of the hearing.
IS THERE DOCUMENTATION	No
WHO WILL THIS AFFECT?	Operators of motor vehicles on county roads.
ADDITIONAL INFORMATION	None



**KENDALL COUNTY COMMISSIONERS COURT  
AGENDA REQUEST**

**COMMISSIONER COURT DATE: 6/13/2016**  
**OPEN SESSION**

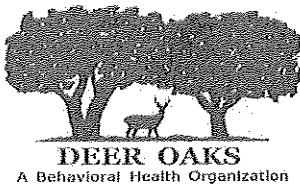
<b>SUBJECT</b>	Adoption of rules governing plats and subdivision of land within the unincorporated area of the county.
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	Commissioner Richard Elkins
<b>PHONE # OR EXTENSION #</b>	830-249-9343, ext 315
<b>TIME NEEDED FOR PRESENTATION</b>	15 minutes
<b>WORDING OF AGENDA ITEM</b>	Consideration and action concerning publishing notice regarding an order to adopt rules governing plats and subdivision of land within the unincorporated area of the county pursuant to Local Government Code section 232.101.
<b>REASON FOR AGENDA ITEM</b>	Local Government Code section 232.101 provides that before the Commissioners Court may adopt an order pursuant to such section, the Court must publish notice in the newspaper. Current development rules do not specifically address issues raised by commercial developments and multi-family developments, including condominiums. Such developments are increasing in the unincorporated area of the county and such issues as fire protection, traffic control, off-street parking, provision of potable water and disposal of wastes need to be addressed.
<b>IS THERE DOCUMENTATION</b>	No
<b>WHO WILL THIS AFFECT?</b>	Any land owner or developer that proposes to construct a commercial development or multi-family residential development in the unincorporated area of the county, outside the ETJ of the City of Boerne.
<b>ADDITIONAL INFORMATION</b>	None



## KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 6/13/2016  
OPEN SESSION

SUBJECT	Renewal of Kendall County EAP services with Deer Oaks
DEPARTMENT & PERSON MAKING REQUEST	Michelle Lux, Benefits Coordinator, Human Resources
PHONE # OR EXTENSION #	Ext. #601
TIME NEEDED FOR PRESENTATION	5 minutes
WORDING OF AGENDA ITEM	Discussion and Action on the renewal of Kendall County's EAP services with Deer Oaks for the plan year June 1, 2016 to May 31, 2017
REASON FOR AGENDA ITEM	Our plan has expired and it provides work/life services to all Kendall County employees and everyone in their households.
IS THERE DOCUMENTATION	yes
WHO WILL THIS AFFECT?	All Kendall County employees and members of their households
ADDITIONAL INFORMATION	\$1.22 per employee per month.



June 2, 2016

Mrs. Michelle Lux  
**Kendall County Human Resources**  
Benefits Coordinator  
201 East San Antonio Street, Suite 112  
Boerne, Texas 78006

Re: Renewal Letter for Extension of Agreement with Deer Oaks EAP Services, LLC for Employee Assistance Program Services.

Dear Mrs. Lux:

In accordance with the agreement between **Kendall County** (the "Employer"), and **Deer Oaks EAP Services, LLC** (the "Company") entered into as of June 1, 2013, the subsequent amendments are requested to exercise the contract renewal term as follows:

**Term.** The term of this Agreement shall be for a one-year period commencing on **June 1, 2016** and ending **May 31, 2017**.

**Fees.** for all of the services provided hereunder, by Company to Employer. The Employer shall pay to Company an amount per month equal to the Per Employee, Per Month rate of reimbursement multiplied by the number of Employer's eligible Employees for such month. For the one-year term of this Agreement from **June 1, 2016** through **May 31, 2017**, the Per Employee, Per Month (PEPM) rate of reimbursement shall remain **\$1.22**, for a **3-visit model**. Payment of such fees shall be due monthly upon receipt of the invoice commencing June 1, 2016.

**Employee Assistance Program, Work/Life, & Health & Wellness Prevention Services**

Full Service 3 – visits per incident - **\$1.22** PEPM - year 4 (6/1/2016-5/31/2017)

Renewal will be effective upon execution of this renewal letter by and between the **Kendall County** and **Deer Oaks EAP Services, LLC**.

IN WITNESS WHEREOF, the undersigned have executed this Agreement as of the day and year first above written.

**Kendall County**

**DEER OAKS EAP SERVICES, LLC**  
Laura Davies

By: \_\_\_\_\_  
Signature

By: \_\_\_\_\_  
Chief Financial Officer

\_\_\_\_\_  
Print Name and Title



**KENDALL COUNTY COMMISSIONERS COURT  
AGENDA REQUEST**

<b>COMMISSIONER COURT DATE: 6/13/2016</b> <b>OPEN SESSION</b>	
<b>SUBJECT</b>	Approval of the Official Bond for Constable, Pct. 4 - Brian Vaughan
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	Darlene Herrin, County Clerk
<b>PHONE # OR EXTENSION #</b>	830-249-9343, ext 230
<b>TIME NEEDED FOR PRESENTATION</b>	5 minutes
<b>WORDING OF AGENDA ITEM</b>	Consideration, Action & Approval of the Official Bond for Constable, Pct. 4 - Brian Vaughan.
<b>REASON FOR AGENDA ITEM</b>	Commissioners Court to approve the Official Bond
<b>IS THERE DOCUMENTATION</b>	Yes
<b>WHO WILL THIS AFFECT?</b>	Brian Vaughan & the Office of Constable, Pct. 4
<b>ADDITIONAL INFORMATION</b>	None

Texas



# Western Surety Company

## OFFICIAL BOND AND OATH

THE STATE OF TEXAS }  
County of KENDALL CO PRECIENT } ss

KNOW ALL PERSONS BY THESE PRESENTS:

BOND No. 62797734

That we, BRIAN VAUGHAN, as Principal, and  
WESTERN SURETY COMPANY, a corporation duly licensed to do business in the State of Texas, as Surety, are held  
and bound unto The Governor and the Governor's successors in office, his successors in office,  
in the sum of Five Thousand and 00/100 DOLLARS (\$5,000.00),  
for the payment of which we hereby bind ourselves and our heirs, executors and administrators, jointly and severally, by  
these presents.

Dated this 27th day of May, 2016.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, That whereas, the above bounden Principal was on  
the 1st day of June, 2016, duly Appointed  
(Elected—Appointed)  
to the office of Constable in and for KENDALL CO PRECIENT 4 County, State of Texas, for  
a term of 1 year commencing on the 1st day of June, 2016.

NOW THEREFORE, if the said Principal shall well and faithfully perform and discharge all the duties required of  
him by law as the aforesaid officer, and shall <sup>4</sup>  
faithfully perform the duties imposed by law.

then this obligation to be void, otherwise to remain in full force and effect.

PROVIDED HOWEVER, that regardless of the number of years this bond may remain in force and the number of  
claims which may be made against this bond, the liability of the Surety shall not be cumulative and the aggregate  
liability of the Surety for any and all claims, suits, or actions under this bond shall not exceed the amount stated above.  
Any provision of the bond amount shall not be cumulative.

PROVIDED FURTHER, that this bond may be cancelled by the Surety by sending written notice to the party to  
whom this bond is payable stating that, not less than thirty (30) days thereafter, the Surety's liability hereunder shall  
terminate as to subsequent acts of the Principal.

Brian Vaughan Principal  
WESTERN SURETY COMPANY  
By Paul T. Bruffat  
Paul T. Bruffat, Vice President

ACKNOWLEDGMENT OF PRINCIPAL

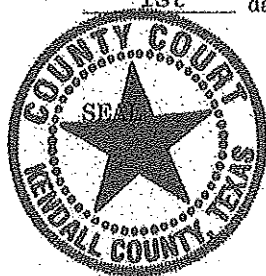
THE STATE OF TEXAS

County of Kendall

} ss

Before me, the undersigned authority on this day, personally appeared Brian Vaughan, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

Given under my hand and seal of office at Boerne, Texas, this 1st day of June, 2016.



Darlene Herrin  
Darlene Herrin  
County Clerk Kendall County, Texas

OATH OF OFFICE  
(COUNTY COMMISSIONERS and COUNTY JUDGE)

I, \_\_\_\_\_, do solemnly swear (or affirm) that I will faithfully execute the duties of the office of \_\_\_\_\_, of the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws of the United States and of this State; and I furthermore solemnly swear (or affirm) that I have not directly nor indirectly paid, offered, or promised to pay, contributed, nor promised to contribute any money, or valuable thing, or promised any public office or employment, as a reward for the giving or withholding a vote at the election at which I was elected; and I furthermore solemnly swear (or affirm) that I will not be, directly or indirectly, interested in any contract with or claim against the County, except such contracts or claims as are expressly authorized by law and except such warrants as may issue to me as fees of office. So help me God.

Signed \_\_\_\_\_

Sworn to and subscribed before me at \_\_\_\_\_, Texas, this \_\_\_\_\_ day of \_\_\_\_\_

SEAL

\_\_\_\_\_ County, Texas

OATH OF OFFICE  
(General)

I, \_\_\_\_\_, do solemnly swear (or affirm) that I will faithfully execute the duties of the office of \_\_\_\_\_, of the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws of the United States and of this State; and I furthermore solemnly swear (or affirm) that I have not directly nor indirectly paid, offered, or promised to pay, contributed, nor promised to contribute any money, or valuable thing, or promised any public office or employment, as a reward for the giving or withholding a vote at the election at which I was elected. So help me God.

Signed \_\_\_\_\_

Sworn to and subscribed before me at \_\_\_\_\_, Texas, this \_\_\_\_\_ day of \_\_\_\_\_

SEAL

\_\_\_\_\_ County, Texas

THE STATE OF TEXAS } ss  
County of Kendall

The foregoing bond of Brian Vaughan as  
Constable, Precinct 4 in and for Kendall County and State of Texas, this day  
approved in open Commissioner's Court.

ATTEST:

Date June 13, 2016

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
County Judge,

County Court Kendall County

Kendall County, Texas

THE STATE OF TEXAS } ss  
County of \_\_\_\_\_

I, \_\_\_\_\_, County Clerk, in and for said County, do hereby certify  
that the foregoing Bond dated the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, with its certificates of  
authentication, was filed for record in my office the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, at  
\_\_\_\_\_ o'clock \_\_\_\_\_ M., and duly recorded the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, at  
\_\_\_\_\_ o'clock \_\_\_\_\_ M., in the Records of Official Bonds of said County in Volume \_\_\_\_\_, on page  
\_\_\_\_\_.

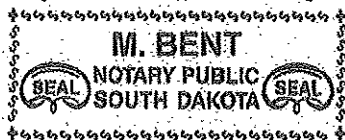
WITNESS my hand and the seal of the County Court of said County, at office in \_\_\_\_\_,  
Texas, the day and year last above written.

\_\_\_\_\_  
Clerk  
By \_\_\_\_\_ Deputy  
County Court \_\_\_\_\_ County

ACKNOWLEDGMENT OF SURETY  
(Corporate Officer)

STATE OF SOUTH DAKOTA } ss  
County of Minnehaha

Before me, a Notary Public, in and for said County and State on this 27th day of May,  
2016, personally appeared Paul T. Bruflat to me known to be the identical  
person who subscribed the name of WESTERN SURETY COMPANY, Surety, to the foregoing instrument as the  
aforesaid officer and acknowledged to me that he executed the same as his free and voluntary act and deed, and as the  
free and voluntary act and deed of such corporation for the uses and purposes therein set forth.



M. Bent

Notary Public

My Commission Expires March 2, 2020





## KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

**COMMISSIONER COURT DATE: 6/13/2016**  
**OPEN SESSION**

<b>SUBJECT</b>	Vehicle for Constable Precinct 4
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	Darrel L. Lux, County Judge Corinna Speer, County Auditor
<b>PHONE # OR EXTENSION #</b>	830-249-9343, ext 213
<b>TIME NEEDED FOR PRESENTATION</b>	5 minutes
<b>WORDING OF AGENDA ITEM</b>	Consideration and action on approving the purchase of a vehicle for Constable Precinct 4 and budget adjustment.
<b>REASON FOR AGENDA ITEM</b>	Constable appointed effective June 1, 2016 does not have a County vehicle.
<b>IS THERE DOCUMENTATION</b>	No
<b>WHO WILL THIS AFFECT?</b>	Constable Precinct 4
<b>ADDITIONAL INFORMATION</b>	None



## KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

<b>COMMISSIONER COURT DATE: 6/13/2016</b> <b>OPEN SESSION</b>	
<b>SUBJECT</b>	Parking for the Comfort July 4th Event
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	Chad Carpenter, Commissioner Pct 4
<b>PHONE # OR EXTENSION #</b>	830-249-9343
<b>TIME NEEDED FOR PRESENTATION</b>	3 minutes
<b>WORDING OF AGENDA ITEM</b>	Consideration and action to grant permission for use of the north portion of Faltin Field at Main and Eight Streets in Comfort for vendor and parade participant parking at the Comfort July 4th event on Saturday, July 2, 2016.
<b>REASON FOR AGENDA ITEM</b>	To allow parking on County property during the Comfort July 4th event.
<b>IS THERE DOCUMENTATION</b>	Yes
<b>WHO WILL THIS AFFECT?</b>	Precinct 4
<b>ADDITIONAL INFORMATION</b>	None

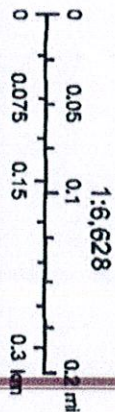


# Comfort TEXAS Chamber of Commerce

630 Front Street (PO Box 777) Comfort, Texas 78013

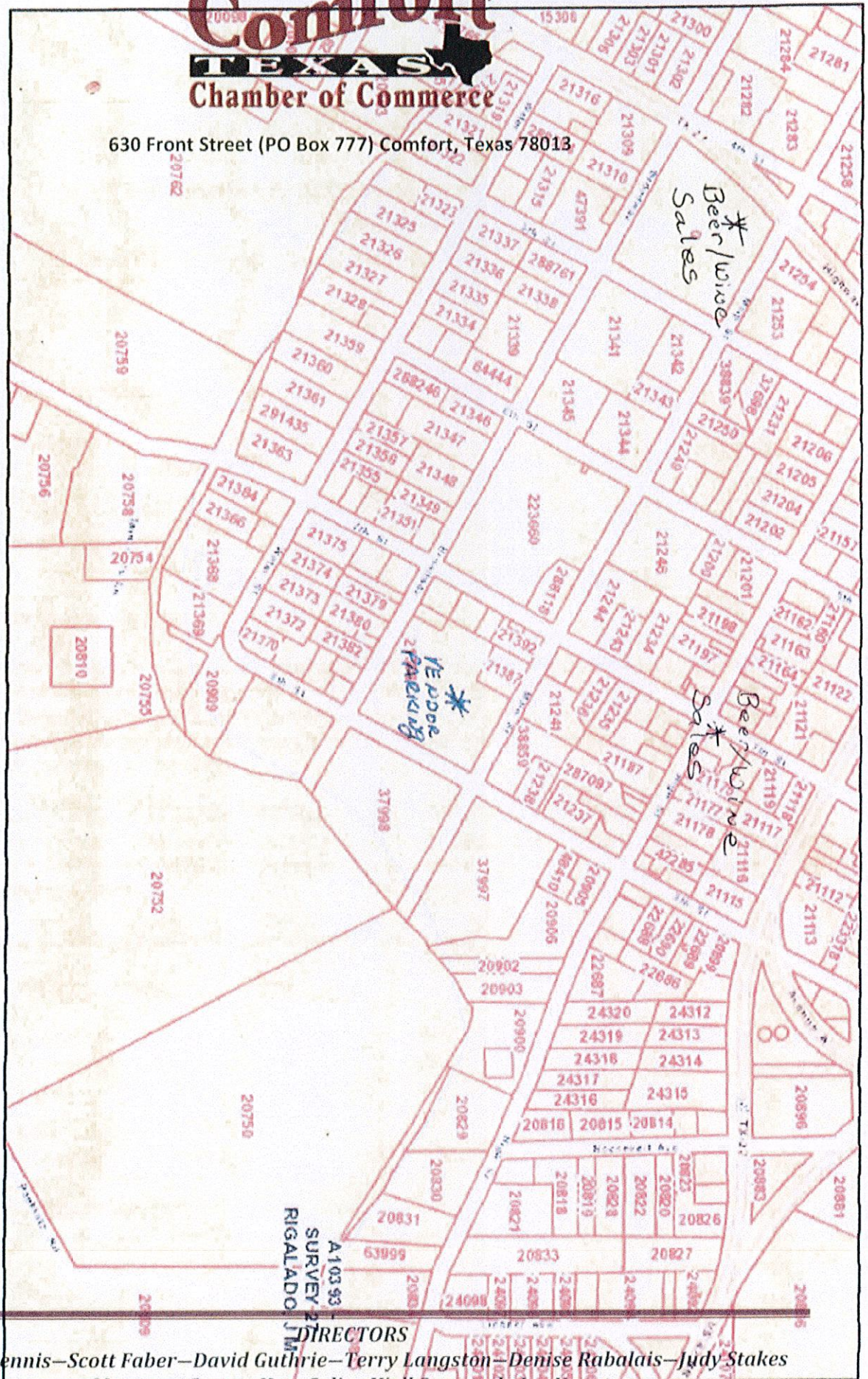
September 23, 2015  
Parcels  
Abstracts

Disclaimer: The product is for informational purposes only and has not been prepared for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of boundaries.



Sources: Esri, HERE, DeLorme, USGS, Intermap, Incorp., P Corp., NRCAN, Esri Japan, METI, Esri China (Hong Kong), Esri (Taiwan).

Kendall County Appraisal District & GIS Consulting - www.kcagis.com



map 1 rue

**DIRECTORS**  
Debbie Dennis—Scott Faber—David Guthrie—Terry Langston—Denise Rabalais—Judy Stakes  
Margaret Stone—Kurt Solis—Kjell Stensrud—Jay Yount

830.995.3131—info@comfort-texas.com

Executive Director: Shirley Solis—Office Administrator: Rose Burckhardt





## KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

COMMISSIONER COURT DATE: 6/13/2016  
OPEN SESSION

SUBJECT	Property Purchase
DEPARTMENT & PERSON MAKING REQUEST	Darrel L. Lux, County Judge
PHONE # OR EXTENSION #	830-249-9343, ext 213
TIME NEEDED FOR PRESENTATION	5 minutes
WORDING OF AGENDA ITEM	Consideration and action concerning finalizing the purchase of property from the Kendall County Farm Bureau, including issuance of a check in the required amount.
REASON FOR AGENDA ITEM	In order for EMS units to enter the new facility from the rear, The County has agreed to purchase a small tract of land from the Kendall County Farm Bureau. The Project Architect has advised the County to proceed with the purchase.
IS THERE DOCUMENTATION	No
WHO WILL THIS AFFECT?	Location of the property line between the Farm Bureau and the EMS facility.
ADDITIONAL INFORMATION	None



## KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

**COMMISSIONER COURT DATE: 6/13/2016**  
**OPEN SESSION**

<b>SUBJECT</b>	McMullen County Request to move to Workforce Solutions Alamo
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	Darrel L. Lux, County Judge
<b>PHONE # OR EXTENSION #</b>	830-249-9343, ext 213
<b>TIME NEEDED FOR PRESENTATION</b>	5 minutes
<b>WORDING OF AGENDA ITEM</b>	Consideration and action on the approval of a Resolution supporting McMullen County's request to transfer its affiliation to Workforce Solutions Alamo and authorize the County Judge to sign.
<b>REASON FOR AGENDA ITEM</b>	McMullen County wishes to transfer its Workforce Development affiliation to the Alamo Area Workforce Region operating under the business name Workforce Solutions Alamo (WSA), in order to align its membership with the AACOG, because of a closer proximity to available workforce services, a much stronger similarity in relationships, experiences and a shared nature of challenges, demands and opportunities.
<b>IS THERE DOCUMENTATION</b>	No
<b>WHO WILL THIS AFFECT?</b>	McMullen County
<b>ADDITIONAL INFORMATION</b>	The Coastal Bend Workforce Development Area and the Alamo Workforce Development Area Boards are aware of this request and support the request to align Workforce Development initiatives with current membership with the Alamo Area Council of Government.



## KENDALL COUNTY COMMISSIONERS COURT AGENDA REQUEST

**COMMISSIONER COURT DATE: 6/13/2016**  
**OPEN SESSION**

<b>SUBJECT</b>	Emergency Response
<b>DEPARTMENT &amp; PERSON MAKING REQUEST</b>	Road & Bridge Ricky Pfeiffer, Road Supervisor
<b>PHONE # OR EXTENSION #</b>	830-249-9343 ext 656
<b>TIME NEEDED FOR PRESENTATION</b>	1 minute
<b>WORDING OF AGENDA ITEM</b>	Discuss and take action to pay Road & Bridge employees for emergency call out time.
<b>REASON FOR AGENDA ITEM</b>	Special compensation for flood related and debris pick up call out.
<b>IS THERE DOCUMENTATION</b>	Yes
<b>WHO WILL THIS AFFECT?</b>	Road & Bridge Department, Payroll
<b>ADDITIONAL INFORMATION</b>	None

**KENDALL COUNTY**  
**Road & Bridge Department**

**EMERGENCY RESPONSE TIME**  
**Summary: May/June 2016**

<b>Employee Name</b>	<b>Date</b>	<b>Total Call Out Hrs</b>	<b>Compensated Time</b>
James Coleman	05/27/2016	4.5	4.5
James Coleman	05/29/2016	6.5	6.5
James Coleman	06/01/2016	3.0	4.0
Jose Guerrero	05/27/2016	4.5	4.5
Jose Guerrero	05/28/2016	2.0	2.0
Jose Guerrero	05/29/2016	13.5	13.5
Juan Guerrero	06/01/2016	2.0	2.0
Ward Jones	05/29/2016	4.25	4.25
Ward Jones	05/30/2016	4.25	4.25
James Justice	05/29/2016	2.0	2.0
James Justice	05/30/2016	3.0	3.0
James Justice	06/03/2016	2.0	2.0
George Ludolf	05/30/2016	4.5	4.5
George Ludolf	06/03/2016	2.0	2.0
Sean Muse	06/02/2016	2.0	2.0
Victor Nieto	06/02/2016	1.75	2.0
Zachary Pape	05/29/2016	5.5	5.5
Zachary Pape	05/30/2016	4.25	4.25
Dennis Charley Rust	05/29/2016	4.25	4.25
William Shussler	05/29/2016	9.0	9.0
William Shussler	06/01/2016	2.0	2.0
Chase Woerner	05/29/2016	8.75	8.75

The above listed employee(s) were called out to: call outs due to multiple issues related to rain/flood.

Emergency call out pay is time and a half of the employee's current hourly rate.

Approximate grand total amount: \$2,396.82

Commissioners Court: 06/13/2016